

## **Required documents for commercial legal entities:**

- Notarized or electronically certified copy of the charter<sup>1</sup>;
- Notarized or electronically certified copy of the extract from the state register (taking into account the latest changes);
- Copy of the state registration certificate;
- Information about the beneficial owner - if the founders are legal entities, a notarized copy of the extract from the state register of legal entities (a copy of the document certifying the identity of the founders), if the founders are individuals - a copy of the identity document;
- Copies (extracts) of documents (minutes, decision, order) on the appointment of persons entitled to issue (sign) orders on the account, certified by the organization;
- Copies of identity cards of persons authorized to issue orders (signatures) on the account;
- Self-assessment form for determining tax residency of legal entities (form provided by the bank)
- Self-assessment form for legal entities (W-8BEN-E), if necessary -W9; (form provided by the bank)
- Client identification form (form provided by the bank)
- Signature and seal sample (certified by a notary or the bank)
- Application for accession to the "Rules for opening, servicing and closing bank accounts" (form provided by the bank)

\*\*\*For branches and representative offices of non-resident legal entities, additionally the constituent documents of the foreign company; a copy of the decision on the appointment of the director and the power of attorney issued in the name of the director, translated into Azerbaijani and certified by a notary.

Note: 1. Legal documents are provided by the Bank in electronic form from the portal of the State Tax Service based on the consent statement of the account holder. To do this, the consent statement submitted by the Bank electronically to the account holder must be signed in asan.doc format and sent by e-mail.